

GOVERNMENT OF ODISHA
ODIA LANGUAGE LITERATURE & CULTURE DEPARTMENT

Bhubaneswar, the dated 03.06.2020

No. OLL&C.-4/2020/ 1663 /OLLC., In partial modification to this Department Tender Call Notice No.1609 dt.01.06.2020, it is hereby decided to postpone the date of opening of Tenders from 06.06.2020 at 4PM, to 16.06.2020 at 4PM due to complete shut down of Government Office on Saturday & Sunday due to prevailing COIVD-19 Pandemic. The last date of downloading Application forms of tender from respective Website is 16.06.2020. The Tender Completed in all respect should reach the undersigned on or before 16.06.2020 by 02.00 PM.

All other terms conditions of earlier letter No.1609 dt.01.06.2020 in this regard will remain as such.

Memo No. 1664 /OLLC., Dt. 03.06.2020

Copy along with the copy of **Annexure - I & II** forwarded to OIC, State Portal Group, IT Centre, Department of IT, North Annex Building of the Secretariat (Ground Floor), Bhubaneswar / OIC (Deputy Director, Odia Language, Literature & Culture Department), Website Updating Branch, Odia Language, Literature & Culture Department / M/S. Luminous Infoways Pvt. Ltd, N-6/373, IRC Village, Bhubaneswar with a request to transmit the Notice in Government website of Odia Language, Literature & Culture Department .

PSatp
03.06.2020
Under Secretary to Government

Memo No. 1665 /OLLC., Dt. 03.06.2020

Copy forwarded to the Deputy Secretary (Publication) Information & Publication Department for information & necessary action with request to publish this Tender Call Notice in two leading local daily News Papers for consecutive two days and furnish the paper clippings to this Department immediately.

PSatp
03.06.2020
Under Secretary to Government

Memo No. 1666 /OLLC., Dt. 03.06.2020

Copy forwarded to All Departments of Government with a request to display the Notice in their Notice Board for wide publicity / Notice Board, Odia, Language, Literature and Culture Department.

PSatp
03.06.2020
Under Secretary to Government

Memo No. 1667 /OLLC., Dt. 03.06.2020

Copy to Chief Receptionist, Odisha Secretariat, Bhubaneswar for information and necessary action. She is requested to allow the bidders who intend to purchase/apply the Tender Documents from Odia Language, Literature & Culture Department

PSatp
03.06.2020
Under Secretary to Government

Memo No. 1668 /OLLC., Dt. 03.06.2020

Copy to Addl. Secretary / Joint Secretary / Deputy Secretary/ AFA-cum-Under Secretary to Govt., OLL&C Department for information and necessary action.

PSatp
03.06.2020
Under Secretary to Government

PSatp
03.06.2020
Under Secretary to Government

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the Driver available all the times. The Department hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle must be in Road Worthy and good condition and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc., which are mandatory for plying of vehicle.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Seal & signature of 2026

Tender Calling Authority

Designation –Joint Secretary to Govt.,
Odia Language, Literature & Culture Department

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle:-
2. Type of Vehicle (AC/Non AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of Registration:-
6. Name & complete address of the owner of the vehicle:-
7. Fitness Certificate Validity:-
8. Permit Validity:-
9. Insurance Validity:-
10. Name/Address of the Driver:-
11. D.L. No.& Validity of the Driver:-
12. Proposed hire charge of the vehicle per month excluding fuel cost and service Tax:-
13. Rate of fuel consumption/ Mileage per litre:-
14. Contract Number of the Service Provider (Tenderer)

Mobile No.:-

Telephone No.:-

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the Tenderer